

Supervising health and safety at work (CIEH Certificate)

Overview

Health and safety involves reducing the risks of accident and ill health associated with work activities, whether they affect employees, employers, the self-employed, visitors or the public.

Accidents and illnesses can result in permanent disability or death, as well as short-term incapacity for work. The supervisor is in an ideal and very responsible position where employees can be influenced, monitored and trained, and managers can be informed, persuaded, encouraged or pressured into providing for better health and safety standards. A supervisor has a legal and moral responsibility to look after the health and safety of employees, but needs to have the knowledge and skill to be able to do this effectively.

This training programme provides an opportunity to look more deeply into general health and safety from a supervisory perspective. Successful participants will be able to help their organisation whatever the size or activity in improving the health and safety culture.

Training objectives

On completing this course, participants will understand:

- The main concepts of health and safety
- The benefits of a health and safety culture
- The roles and responsibilities of individuals, supervisors and management in health and safety
- The health and safety control and improvement strategies available to supervisors

Audience

This course is designed for supervisors, team leaders or managers who are responsible for health and safety.

Format

An intensive three-day course with a 60-question test.

Special features – CIEH Certificate

This course follows the Chartered Institute of Environmental Health's syllabus for its Level 2 Certificate, *Supervising health and safety at work*. Award of the certificate is dependent on successful completion of the test.

The expert trainer

Frances is a highly qualified (MA, BSc, FRSH, MRIPH, Chartered MCIPD, ACIEH) independent consultant and trainer in the health and safety/food safety field. Formerly a training manager in a large London hospital, Frances is also a registered CIEH trainer, a qualified food inspector and currently a senior lecturer at a London college. She has extensive practical management experience and is a very popular trainer generally but particularly in the hospitality and care sectors as well as with local and central government departments.

'Having used Frances's services for three years I am very happy to recommend her. She is reliable and self-sufficient as a supplier of training; and the feedback from delegates has always been that her sessions are valuable, informative and enjoyable.'

Training Manager, Red Carnation Hotel Group

'Frances offers a very wide range of workshops in the health and safety field. Her in-depth knowledge and easy manner made her an ideal choice to deliver this training programme to our employees.'
OD Consultant, London Borough of Havering

Course outline

1 Concept of health and safety

- Who is at risk?
- Incidence of illness and accidents
- Health and safety factors and how to use them
- Costs of poor health and safety

2 Accidents in the workplace

- Nature of accidents
- 'Near misses' and the accident triangle
- Reporting and investigating
- Key causes and prevention

3 Ill health in the workplace

- Nature of illness and disease
- Monitoring of health / illness
- Key causes and prevention

4 Legal provisions

- Health and Safety at Work Act responsibilities
- Regulations and Codes of Practice
- Employees' rights and responsibilities
- Penalties and enforcement powers
- Working with enforcement officers
- Sources of information

5 Health and safety organisation and management

- Introduction to management
- Risk assessment
- Auditing and monitoring
- Investigating incidents
- Keeping records

6 Supervising health and safety

- The role of a supervisor
- Monitoring health and safety
- Motivating and encouraging improvements
- Training needs and techniques
- Working with employees
- Handling conflict
- Working with management

© The In-House Training Company / the trainer

**TO DISCUSS YOUR TRAINING REQUIREMENTS
PLEASE CALL 01582 469080**

<http://www.in-house-training.com>

Email: info@in-house-training.com